

Friends Aware, Inc.

REQUEST FOR PROPOSAL (RFP)

Installation Automatic Standby Electric Generator and Propane Tanks
CDBG Automatic Standby Generator and Liquid Propane Tanks
Friends Aware, Inc.
1601 Holland St
Cumberland, Maryland 21502

SUBMISSION DEADLINE: April 10, 2024, 4:00 PM

QUESTION SUBMISSION DEADLINE: April 3, 2024

INTRODUCTION

Friends Aware, Inc. founded in 1954, is a non-profit organization in Allegany County, Maryland. Friends Aware is dedicated to serving those with developmental disabilities throughout the area. Friends Aware invites and welcomes proposals for their CDBG Automatic Standby Electric Generator powered by liquid propane. This RFP is in accordance with procurement procedures by the State of Maryland for the Community Development Block Grant (CDBG) for construction projects, and open to the public for the submission of a proposal.

All proposals submitted for consideration must be received by the time as specified above under the "SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The bid proposal is being requested for CDBG Automatic Standby Electric Generator and Liquid Propane tanks, which is or shall be located at 1601 Holland St, Cumberland, Maryland 21502.

Questions may be submitted in writing or email form no later than **April 3, 2024** to:

PROJECT MANAGER CONTACT INFORMATION

The following individual is the assigned contact for the following:

For questions or information regarding CDBG Automatic Standby Electric Generator and Liquid Propane Tanks, contact:

Name: David Goad
Title: Community Relations & Resource Development Director
Phone: 301-722-7268 x133
Fax: 301-724-8965
Email: dgoad@friendsaware.org

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are:

Friends Aware, Inc. has been awarded funding through the Cumberland Development Block Grant (CDBG). To install an automatic standby electrical generator powered by liquid propane to ensure its computer network is secure and operational 24/7 each day of the year. This generator will maintain Friends Aware's computer network which vital to its daily operation and connection with 12 group homes throughout the area. The proposal would be for the installation of an Automatic Standby Generator at 14Kw LP gas with a 16 Circuit Emergency Panel, to include a transfer switch, powered by liquid propane. The propane tank(s) will be either two 120 gallon or one 500-gallon Propane Tank. All work performed by a licensed company in accordance with all State, Local and Federal laws.

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE

DATE

Start of Project:

June 03, 2024

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Friends Aware, Inc. no later than **4:00 PM on April 10, 2024** for consideration in the project proposal selection process.

BIDS

- Bid packages may be picked up at 1601 Holland Street, Cumberland, MD, Monday thru Friday, 8 am to 4 pm. until April 8, 2024.