

**Friends Aware  
Notice of Vacancy**

**Date Posted:** 11/02/09

**Date Closing:** Position will be posted until successfully filled.

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**Position** Registered Nurse (RN)

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**Minimum  
Qualifications**

- Registered Nurse degree from an accredited school of nursing.
- Currently licensed in the State of Maryland by the Board of Examiners of Nurses.
- Two years full-time paid experience in clinical nursing. Preference given to those with experience working with the developmentally disabled.
- Experience in developing and delivering training programs.
- Problem analysis and decision making skills.
- Knowledge of and strong application skills in using Microsoft software (Word, Excel, Access, Power Point) and an ability to learn and effectively use other software applications within agency-designated timeframe.
- Excellent verbal and written communication skills.
- Ability to effectively handle multiple complex tasks in a highly pressured and constantly changing environment.
- Ability to read and interpret regulations.
- Desire, ability and temperament to effectively work with peers, employees, consumers and outside entities.
- Must have the flexibility and access to transportation to travel independently.
- Valid driver's license with an agency approved driving record.
- Ability and willingness to become and remain certified in CPR and First Aid.

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**Benefits  
Available**

- Health insurance
- Voluntary Dental Insurance
- Voluntary Life and Disability Insurances
- Paid vacation days
- Paid personal days
- Paid sick days
- Paid holidays
- 403(b) voluntary retirement w/paid match.
- Direct Deposit.

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**Instructions For Applying:**

Individuals must submit a cover letter describing qualifications, a current resume with four (4) references and salary requirement to:

Friends Aware, Inc.  
Attn. Human Resources  
1601 Holland Street  
Cumberland, MD 21502

All questions regarding this opening and requests for job descriptions may be directed to Jessica Neff;  
[jneff@friendsaware.org](mailto:jneff@friendsaware.org).

Friends Aware is an Equal Opportunity Employer.